



## SSM INSTITUTE OF ENGINEERING AND TECHNOLOGY

Dindigul – Palani Highway, Dindigul – 624 002

03.09.2018

### Notice

It is hereby informed that the 13<sup>th</sup> Governing council meeting will be held on 08.09.2018 at 11.00 a.m. in the Institution. All the members are requested to attend the meeting and give your valuable suggestions.

*Signature* 3.9.18

**Member Secretary & Principal**



## **SSM INSTITUTE OF ENGINEERING AND TECHNOLOGY**

**Dindigul – Palani Highway, Dindigul – 624 002**

Agenda for the 13<sup>th</sup> Governing Council meeting for the academic year 2018-19 to be held on  
8<sup>th</sup> September 2018 at 11.00 a.m.

1. Welcome by the Chairman
2. To review the action taken on the minutes of the 12<sup>th</sup> Governing Council meeting held on 03.03.2018.
3. Report and information submitted by the Principal
4. Report about communication received from AICTE, Anna University, Directorate of Technical Education and Government of Tamil Nadu.
5. To review and approve the amendment and dissemination of Vision and Mission statements of the institution and all the departments.
6. To review and approve the minutes Internal Quality Assurance Cell meeting held on 10.08.18.
7. To review and approve the minutes of Department Advisory Committees of Departments of Automobile, Civil, Computer Science, Electronics and Communication, Electrical and Electronics and Mechanical Engineering held between 15.07.18 and 30.07.18.
8. To ratify the appointments made so far through the Staff selection committee meeting after the 12<sup>th</sup> Governing Council meeting held on 10.03.2018.
9. To ratify the faculty who left the institution so far after the 12<sup>th</sup> Governing Council meeting held on 10.03.2018.
10. To submit the result of Anna University May/June 2018 Examinations.
11. To approve the courses to be conducted beyond the syllabus submitted by the IQAC and Department Advisory Committee of all the Departments.
12. To review and approve the minutes of the Feedback Review Committee and the feedback received from the Students, staff, Alumini, parents etc., analysis and its action taken.
13. To review and approve the minutes of the Academic Audit Committee meeting for the academic year 2017-18 held on 20.06.2018.
14. To submit and approve the annual report of e-governance for the academic year 2017-18.


15. To review and approve the changes made in various committees after the 12<sup>th</sup> Governing Council meeting held on 10.03.2018.
16. To submit the details of admission made for the academic year 2018-19
17. To submit the details of placement made for the academic year 2017-18 and the details of students who have enrolled for higher studies.
18. Any other item with the approval of the Chairman.



**Member Secretary & Principal**

Points Discussed	Resolution
1) Welcome by the Chairman	Mr. K. Shanmugavel, Chairman of SSMIET, welcomed all the members of the Governing Council.
2) To review the action taken on the minutes of the 12 <sup>th</sup> Governing Council meeting held on 03.03.2018.	Reviewed by the members.
3) Report and information submitted by the Principal.	The Governing council appreciated the marked progress made by the institution and congratulated the efforts taken by the Member Secretary and the faculty.
4) To report about communication received from AICTE, Anna University, Directorate of Technical Education and Government of Tamil Nadu.	Reviewed by the members.
5) To review and approve the amendment and dissemination of Vision and Mission statements of the institution and all the departments.	The Vision and Mission statements of the institution and the departments were approved for amendment and dissemination.
6) To review and approve the minutes IQAC meeting held on 10.08.18.	After elaborate discussion it was approved.
7) To review and approve the minutes of Department Advisory Committees held between 15.07.18 and 30.07.18.	After the discussion, it was approved by the Council.
8) To ratify the appointments made so far through the Staff selection committee meeting after the 12 <sup>th</sup> Governing Council meeting held on 10.03.2018.	Read and ratified.
9) To ratify the faculty who left the institution so far after the 12 <sup>th</sup> Governing Council meeting held on 03.03.2018.	Read and ratified.

  
Member Secretary & Principal

  
Chairman

Points Discussed	Resolution
1) Welcome by the Chairman	Mr. K. Shanmugavel, Chairman of SSMIET, welcomed all the members of the Governing Council.
2) To review the action taken on the minutes of the 12 <sup>th</sup> Governing Council meeting held on 03.03.2018.	Reviewed by the members.
3) Report and information submitted by the Principal.	The Governing council appreciated the marked progress made by the institution and congratulated the efforts taken by the Member Secretary and the faculty.
4) To report about communication received from AICTE, Anna University, Directorate of Technical Education and Government of Tamil Nadu.	Reviewed by the members.
5) To review and approve the amendment and dissemination of Vision and Mission statements of the institution and all the departments.	The Vision and Mission statements of the institution and the departments were approved for amendment and dissemination.
6) To review and approve the minutes IQAC meeting held on 10.08.18.	After elaborate discussion it was approved.
7) To review and approve the minutes of Department Advisory Committees held between 15.07.18 and 30.07.18.	After the discussion, it was approved by the Council.
8) To ratify the appointments made so far through the Staff selection committee meeting after the 12 <sup>th</sup> Governing Council meeting held on 10.03.2018.	Read and ratified.
9) To ratify the faculty who left the institution so far after the 12 <sup>th</sup> Governing Council meeting held on 03.03.2018.	Read and ratified.


  
Member Secretary & Principal

  
Chairman

10) To submit the result of Anna University May/June 2018 examinations.	Members appreciated the performance of the students.
11) To approve the courses to be conducted beyond the syllabus submitted by the IQAC and Department Advisory Committee of all the Departments.	After discussions, all the recommended courses were approved.
12) To review and approve the minutes of the Feedback Review Committee and the feedback received from the students, staff, alumni, parents etc., analysis and its action taken.	Chairman insisted the member secretary to take necessary action to resolve the issues mentioned in the feedback received from students, staff, alumni and parents.
13) To review and approve the minutes of the Academic Audit Committee meeting for the academic year 2017-18 even semester held on 20.06.2018.	Approved after the review of the report.
14) To submit and approve the annual report of e-governance for the academic year 2017-18.	Read and approved.
15) To review and approve the changes made in various committees after the 12 <sup>th</sup> Governing Council meeting held on 03.03.2018.	After an elaborate discussion, it was approved by the members.
16) To submit the details of admission made for the academic year 2018-19.	Reviewed by the members.
17) To submit the details of placement made for the academic year 2017-18 and the details of students who have opted for higher studies.	Reviewed by the members.
18) Any other points with the approval of the Chairman.	Nil.



**Member Secretary & Principal**



**Chairman**